FOI 3160

Date 04/07/2024

Dear Requester,

Thank you for your Freedom of Information request. Please note, this is a cross-site response for Bedford site and Luton site.

You asked:

|  |  |  |
| --- | --- | --- |
|  | **L&D**  | **Bedford** |
| Can you please provide me with an organisational chart or list of your Soft facilities Services, indicating all posts within the structure, their AFC banding, and the number of whole time equivalents funded in each post? | As per attachment |
| Is your cleaning service delivered in-house, outsourced, or a blend of both? If a blend, please provide approximate percentages. | Fully Outsourced | In-House |
| Is your patient catering service delivered in-house, outsourced, or a blend of both? If a blend, please provide approximate percentages. | Fully Outsourced | In- House |
| Are your patient meals produced in-house or externally purchased? | Externally Purchased | In- House |
| Please indicate what meal service your trust utilises? Cook-freeze, Cook-chill, Cook-serve, Mixed, Other. | Cook freeze | Fresh cook production kitchen |
| Is your linen services delivered in-house, outsourced, or a blend of both? If a blend, please provide approximate percentages. | Fully Outsourced | Fully Outsourced |
| Is your transport service delivered in-house, outsourced, or a blend of both? If a blend, please provide approximate percentages. | Mainly through the ICB Ambulances contracts but additional requirements are outsourced. |
| Do you have other services included under you Soft Facilities Service remit? If yes, please list and indicate whether they are delivered in-house, outsourced, or a blend of both? If a blend, please provide approximate percentages. | Portering – In-HouseNon Patient Catering – OutsourcedSwitchboard – In-HouseWaste Management – OutsourcedSecurity & Car Parking – Outsourced | Portering – In-HouseNon Patient Catering – In-HouseSwitchboard – In-HouseWaste Management – Blend (40% In-House and 40% outsourced)Security & Car Parking - Outsourced |
| Please indicate how many sites you provide Soft Facilities Service to within your trust? 1, <5, <10, <20, <30, <40. If over 40, please confirm how many. | <5 | <5 |

This information is provided for your personal use and is the property of Bedfordshire Hospitals NHS Trust and subject to any existing Intellectual Property and Database Rights. Any commercial application or use of this information may be subject to the provisions of the Re-use of Public Sector Information Regulations 2015 (RPSI). This means that if you wish to re-use the information provided for commercial purposes for any reason you must ask the Trust for permission to do so.

 Please note that the Trust has a formal internal review and complaints process which is managed by the Information Governance Manager/Data Protection Officer. Should you have any concerns with our response, you can make a formal request for an internal review. Requests for internal review should be submitted within three months of the date of receipt of the response to your original letter, and should be addressed to: dataprotectionofficer@ldh.nhs.uk. This option is available to you for up to three calendar months from the date your response was issued.

If you are not satisfied with the Trust review under the Freedom of Information Act 2000 you may apply directly to the Information Commissioners Officer (ICO) for a review of your appeal decision. The ICO can be contacted at: ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF www.ico.org.uk

 Yours sincerely,

 *FOI Officer*

 Bedfordshire Hospitals NHS Foundation Trust